

Manage Recurring Payments

iOS

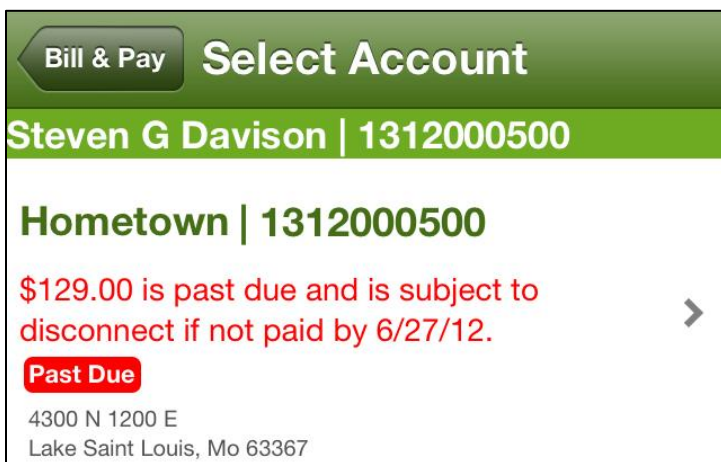
Overview

SmartHub allows you to sign up for recurring payments – meaning your bill will automatically be paid each month in full without any further action on your part. If you’d like to set up automatic payments from a bank account or card, SmartHub makes it easy to manage them from your smartphone or tablet.

Here you’ll learn to *enable, disable, and edit* recurring payments.

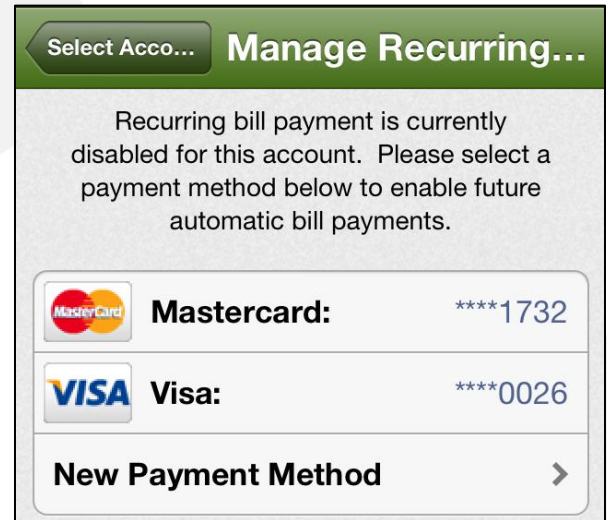
Enable Recurring Payments

1. Tap the **Bill & Pay** icon.
2. Tap **Recurring Payments**.



3. Tap the account you want to pay automatically. (For most, only one account will be listed.)

A message displays indicating that recurring bill payment is currently disabled for this account. Any stored payment methods also display.



4. Select a payment method to use for future automatic payments: Stored or New.

Stored Payment Method

- a. Tap the stored payment method you wish to use.

A confirmation screen appears.

- b. Review the information and tap the **Confirm** button.

A confirmation alert displays.



- c. Tap **OK**.

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The Manage Recurring Payments screen appears with a message indicating recurring bill payment is currently enabled for this account.

New Payment Method

- a. Tap **New Payment Method**.
- b. Select the type of payment method you wish to use: credit or debit card, checking or savings account.

A form displays asking you for information about your selected payment method.

- c. Enter the required information into the form.
- d. Once satisfied with your entries, tap the **Continue** button.

A confirmation screen appears.

- e. Verify the information about your new payment method is correct, and then tap the **Confirm** button.

A confirmation screen appears, asking you to confirm your desire to establish a recurring payment with this payment method.

- f. Tap the **Confirm** button to enable Recurring Payments.

Your recurring payment is saved and another confirmation message appears.

- g. Tap **OK**.

The Manage Recurring Payments screen appears with a message indicating your recurring payment is enabled along with the method of payment utilized.

Disable Recurring Payments

1. Tap the **Bill & Pay** icon.
2. Tap **Recurring Payments**.

A message displays indicating a recurring bill payment is currently enabled for this account. The existing recurring payment method and any other stored payment methods are also displayed.

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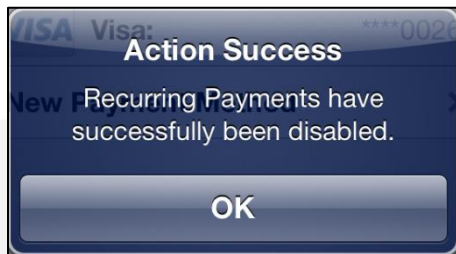
iOS



3. Tap **Disable Recurring Bill Payment**

A confirmation alert appears.

4. Tap **Yes** to confirm.
5. *A confirmation alert displays, indicating Recurring Payments have been disabled.*



6. Tap **OK** to return to the Recurring Payments screen.

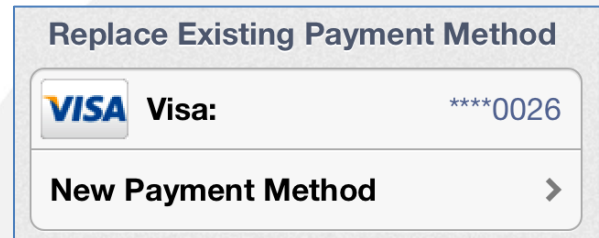
A message displays indicating that recurring bill payment is currently disabled for this account. Any stored payment methods also display.

A message displays indicating a recurring bill payment is currently enabled for this account. The existing recurring payment method and any other stored payment methods are also displayed.

3. Select a new payment method to use for future automatic payments: **Stored** or **New**.

Stored Payment Method

- a. Under the **Replace Existing Payment Method** heading, tap the stored payment method you now wish to use.



A confirmation screen appears.

- b. Tap the **Confirm** button to enable Recurring Payments with this payment method.

Your recurring payment is saved and a confirmation message appears.

- c. Tap **OK**.

The Manage Recurring Payments screen appears with a message indicating your recurring payment is enabled along with the method of payment utilized.



Edit Recurring Payments

1. Tap the **Bill & Pay** icon.
2. Tap **Recurring Payments**.

Manage Recurring Payments

ios

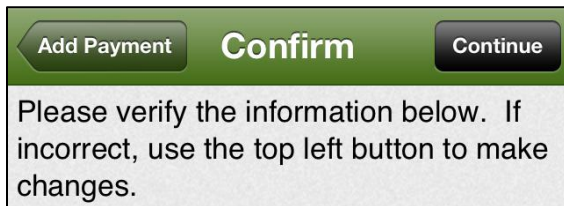
New Payment Method

- a. Tap **New Payment Method**.
- b. Select the type of payment method you wish to use: credit or debit card, checking or savings account.

A form displays asking you for information about your selected payment method.

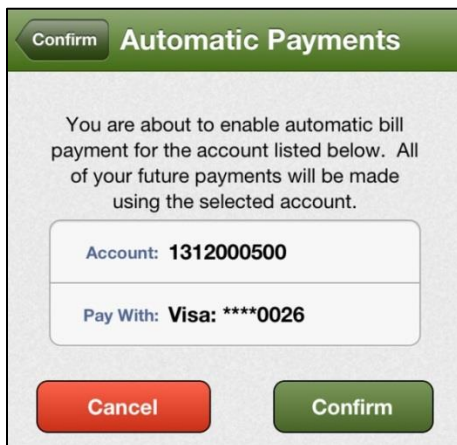
- c. Enter the required information into the form.
- d. Once satisfied with your entries, tap the **Continue** button.

A confirmation screen appears.



- e. Verify the information about your new payment method is correct, and then tap the **Continue** button.

A confirmation screen appears, asking you to confirm your desire to establish a recurring payment with this payment method.



- f. Tap the **Confirm** button to enable Recurring Payments.

Your recurring payment is saved and another confirmation message appears.

- g. Tap **OK**.

The Manage Recurring Payments screen appears with a message indicating your recurring payment is enabled, along with the method of payment utilized.