

APPLICATION FOR EMPLOYMENT

Central Electric Cooperative, Inc., is an equal opportunity employer. No information provided here will be used in an unlawful manner.

Answer each question. Read, initial, and sign page 5.

POSITION APPLIED FOR: 1,000 Hour Utility Worker

GENERAL INFORMATION:

Name: _____ Social Security No.: _____
Last First Middle

Mailing Address: _____
Number Street City State Zip

Telephone Number: Home: () _____
Work: () _____ (optional)

Yes No

Are you under the age of 18?

Yes No

Are you related by blood or marriage to any of the following persons: an employee of Central Electric, a member of the Central Electric Board of Directors?

If the answer is "yes", state the name(s), relationship(s), and position(s) held by the person(s) to whom you are related: _____

Yes No

Are you a U.S. citizen? You will be required as a part of the application process to provide any employment eligibility verification mandated by the Federal government.

Yes No

Have you ever been employed by Central Electric? If yes, provide dates of employment.

EDUCATION AND TRAINING

Indicate all schools that you have attended.

	High School	Vocational/Technical	College/University	Graduate School
School Name and Address				
Circle Last Year Completed	9 10 11 12	13 14	13 14 15 16	17 18 19 20
Diploma/Degree				
Major Course(s) of Study				
Other Post High School Courses Completed				

Transcripts Required:

Specialized Training or Skills: List current typing and/or shorthand speed, personal computer training, computer literacy, welding certification, special licenses, etc., that you possess that pertain to the position for which you are applying.

SERVICE IN THE ARMED FORCES

From: _____ To: _____
Month/Day/Year Month/Day/Year

Branch of Armed Forces: _____ Rank: _____

General Duties/Training: _____

REFERENCES

List Names, addresses, and telephone numbers of three personal references.

1. _____
Name _____
Address _____
City, State, Zip _____ Telephone Number _____

2. _____
Name _____
Address _____
City, State, Zip _____ Telephone Number _____

3. _____
Name _____
Address _____
City, State, Zip _____ Telephone Number _____

APPLICANT INFORMATION

Please read carefully and initial each paragraph before signing.

I certify that the facts contained in this application for employment at Central Electric Cooperative, Inc., are true and complete to the best of my knowledge. I understand that any misrepresentations, falsifications, or deliberate omissions will result in my immediate dismissal.

_____ Initial

I authorize investigation of all statements herein. I also authorize by my signature below or a copy thereof, the organizations and individuals referred to herein to furnish information to the Cooperative. The Cooperative shall be held harmless should it, in processing this employment application, rely on information provided from these sources, even if the information provided is inaccurate or erroneous.

_____ Initial

Additionally, I understand that nothing contained in this employment application or in the granting of an interview or in any policies, procedures, or handbooks that I might receive, is intended to create an employment contract between Central Electric Cooperative, Inc., and myself. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Cooperative. If an employment relationship is established, I understand that I have a right to terminate my employment at any time, for any reason or for no reason, and Central Electric Cooperative, Inc., retains a similar right regarding the discontinuation of my employment subject only to the full extent permitted by law.

_____ Initial

Although management makes every effort to accommodate individual preferences, business needs may at times make the following conditions mandatory: overtime or a work schedule that includes Saturday and Sunday. I understand and accept these as conditions of employment, if hired.

_____ Initial

In the event that I am hired, I will abide by all of the Cooperative's rules, regulations, policies, and practices and understand that these may be changed from time to time at the discretion of the Cooperative.

_____ Initial

Signature

Date

STATEMENT OF UNDERSTANDING FOR APPLICANTS

I understand that if offered employment by Central Electric Cooperative, Inc., I will be required to undergo a physical examination which will include urine testing. Urinalysis will test for the presence of drugs and/or metabolites of the following controlled substances: (1) marijuana; (2) cocaine; (3) opiates; (4) amphetamines; and (5) phencyclidine (PCP).

Applicant's Signature

Date